

MINUTES

of the Parks and Estate Committee
held on Monday 20th October 2025 at 7.00pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Vice Chairman	*	Cllr S Kirkwood (Broadway) Chairman	*
Cllr Carter (West)	A	Cllr Parks (North)	A
Cllr Cooper (Broadway)	*	Cllr Robbins (East)	*
Cllr Jones (North)	A		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk).

Attendees:

Visiting Councillors: Cllr James Kirkwood

PE/25/024 Apologies for absence

Apologies were received and accepted from Cllrs: Carter, Jones and Parks.

PE/25/025 Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

PE/25/026 Minutes

PE/25/026.1 The minutes of the Parks and Estate Committee, held on Monday 2nd July 2025, were approved as a true record, and signed by the chairman.

PE/25/026.2 There were no matters arising from the minutes of the Parks and Estate Committee meeting, held on Monday 2nd July 2025.

Signed: Date:

- PE/25/027** **Chairman's Announcements**
There were no Chairman's announcements.
- PE/25/028** **Public Participation**
None
- PE/25/029** **Reports from Unitary Authority Members**
There were no reports from unitary authority members.
- PE/25/030** **Parks and Estate Manager's report**
The Parks and Estate Manager's report was noted.
- PE/25/031** **Accounts**
The accounts for the Parks and Estate Committee up to 30th September 2025 were noted.
- PE/25/032** **Play area works plan**
Members resolved to endorse the report and the schedule of work
- PE/25/033** **Fore Street Play Area**
Members resolved to approve the quotation from contractor A for the installation of cableway and trim trail at the Fore Street Play Area at a cost of £22,775.93 money to come from the EMR Play Areas.
- PE/25/034** **Communications**
Members resolved a press release should be sent after the completion of the works at Fore Street Play Area, Councillor S Kirkwood would be spokesperson.

Meeting closed at 7:13pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 26th January 2026.

Signed: Date: